

# Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT  
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Annette Hanson, Parish Clerk

**Members of the Council are summoned and members of the public are invited** to attend an Ordinary meeting of the Parish Council on **Monday 12 July 2021 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

*The meeting will be recorded. Due to Government Covid-19 restrictions, if any members of the public wish to attend, it is advisable to contact the Parish Clerk ([brasted.clerk@gmail.com](mailto:brasted.clerk@gmail.com) or 01732 455374) in advance to register an intention to attend, particularly if there is a wish to speak during the public session. Regrettably, it will not be possible to participate in this meeting remotely. Please note that, unless medically exempt, face coverings must be worn throughout the meeting and social distancing must be observed whilst in the Pavilion.*

## AGENDA

### 1. Election of Vice Chair

### 2. To receive and accept apologies for absence

### 3. Open session – public question time

*This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.*

### 4. Declarations of Interest relevant to items on this Agenda

### 5. Minutes of meeting on Monday 5 May 2021

### 6. Matters arising not covered below

### 7. Recreation Ground & Open Spaces

- |        |  |       |
|--------|--|-------|
| 7.1.   | Update re recreation ground, tennis courts, playground, green gym, car park & pavilion | CW    |
| 7.2.   | Recreation Ground & Allotments:  |       |
| 7.2.1. | Car park resurfacing   | CW    |
| 7.2.2. | Wildlife Camera & signage  | DE    |
| 7.2.3. | Hire of recreation ground for fitness  | CW    |
| 7.2.4. | Football goal & neighbours   | CW    |
| 7.2.5. | Himalayan Balsam clearance, North West Kent Partnership                                | AH    |
| 7.3.   | Pavilion:  |       |
| 7.3.1. | Nursery Hire Agreement - update  | AH    |
| 7.3.2. | PAT testing in Pavilion  | DE    |
| 7.3.3. | Redecoration   | AH    |
| 7.3.4. | Potential nursery donation   | AH    |
| 7.4.   | Roles & Responsibilities update  | CW    |
| 7.5.   | Piper's Green car park & woodland – signage & maintenance programme                    | AH    |
| 7.6.   | The Green & Orchard working party - update   | JR,CR |
| 7.7.   | Tree survey  | AH    |
| 7.8.   | Fly tipping update   | DE    |

### 8. Planning

#### Planning applications awaiting comments to SDC:

8.1 [21/01939/FUL The White House, High Street, Brasted KENT TN16 1JE](#) Single storey extension to the ground floor of The White House to provide office space. Conversion of first and second floors into new residential apartments. 3 new houses to the rear of the White House. *Deadline: 23 Jul 2021*

8.2 [21/01853/HOUSE Hunters Lodge, Toys Hill, Brasted KENT TN16 1QG](#) Erection of double garage with log store and relocation of access to the southern part of the frontage. Creation of new driveway and formation of vehicle access. *Deadline: 21 Jul 2021*

8.3 [21/01707/HOUSE Meadow House, Scords Lane, Brasted KENT TN16](#) 1QE Demolition of an existing outbuilding and erection of a replacement outbuilding measuring 3.75m x 6.25m, together with a proposed new outbuilding (garage) measuring 5.3m x 8.325m and associated landscaping. *Deadline: 30th Jun 2021*

8.4 [21/01441/HOUSE Courtside Lodge, Station Road, Brasted KENT TN16 1NT](#) Demolition of existing garage with erection of a replacement garage. *Deadline: 8th Jul 2021*

**Planning applications with comments already sent to SDC:**

8.5 21/01247/HOUSE 4 St Martins Meadow Brasted KENT TN16 1NL Ground floor rear extension and extension on existing side utility space extending it to the rear *Granted*

8.6 21/01169/HOUSE The Old Rectory Rectory Lane Brasted KENT TN16 1JU Construction of detached summerhouse *Granted*

**8.7 Covers Farm - signs along A25**

AH

**9. Finance**

9.1. Payments for Approval

AH

9.2. Bank reconciliation & management accounts at 30/6/21

AH

**10. District & County Councillors' Reports**

11. Sundridge & Brasted Social Club Lease – update

AH

12. Co option planning

AH

13. Approval of Clerk's contractual unpaid leave

AH

14. Clerk's delegated authority

AH

**15. Highways**

15.1. Updates from reported faults

AH

15.2. Railing by the allotments update

DE

15.3. Anna Firth correspondence re 20mph through Brasted

AH

15.4. Correspondence from Tanners re Combe Bank lodge accident

AH

15.5. Zebra crossing update

AH

**16. Correspondence**

17. Information Exchange

**18. Date of Next Meeting: Monday 13 September at 7.00pm**