

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedpc.org.uk
Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 21 February 2022 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Due to Government Covid-19 restrictions, if any members of the public wish to attend, it is advisable to contact the Parish Clerk (clerk@brastedpc.org.uk or 01732 455374) in advance to register an intention to attend, particularly if there is a wish to speak during the public session. Regrettably, it will not be possible to participate in this meeting remotely. Please note that, unless medically exempt, face coverings must be worn throughout the meeting and social distancing must be observed whilst in the Pavilion.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 10 January 2022

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

- | | | |
|--------|---|--------|
| 6.1. | Update re recreation ground, tennis courts, playground, green gym, car park | CW, DE |
| 6.2. | Pavilion | |
| 6.2.1. | Update re requests from new nursery owner | AH |
| 6.2.2. | Consideration of window film quote | All |
| 6.2.3. | Consideration of fencing quotes | All |
| 6.2.4. | Agreement re Pavilion fire risk assessment quotes | All |
| 6.2.5. | New water smart meter | AH |
| 6.2.6. | Legionella work quotes & scheduling | AH,DE |
| 6.3. | The Green & Orchard working party – update and agreement re tree purchase | JR,DE |
| 6.4. | Discussion re possible Queen's Jubilee street party | All |

7. Planning

7.1 Planning applications awaiting comments to SDC:

Ground floor rear extension. New staircase enclosure. New garden studio. Internal alterations. Pine Cottage Chart Lane Brasted Westerham Kent TN16 1LS Ref. No: 22/00210/HOUSE

7.2 Planning applications with comments already sent to SDC:

None.

7.3 Covers Farm – update

AH

8. Finance

- | | | |
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| 8.1. | Payments for Approval | AH |
| 8.2. | Agreement re 2022/23 Budget | AH |
| 8.3. | Potential donation to Samaritans/Shout | CR |

- | | | |
|-------|---|-----|
| 8.4. | Bank mandate | AH |
| 8.5. | Appointment of David Buckett as internal auditor | AH |
| 8.6. | Sevenoaks Volunteer Transport Group request for grant | All |
| 9. | District & County Councillors' Reports | |
| 10. | Sundridge & Brasted Social Club Lease – update | |
| 11. | Invitation to PCSO re women & girls' safety- update | DE |
| 12. | Meeting Timetable 22/23 & discussion re possible Annual Parish Meeting April 2022 | All |
| 13. | Highways | |
| 13.1. | Updates from reported faults | |
| 13.2. | Average Speed Camera Update | DE |
| 13.3. | Meeting with KCC Drainage engineer & KCC Cllr Nick Chard | DE |
| 14. | Correspondence | AH |
| 15. | Information Exchange | |
| 16. | Date of Next Meeting: Monday 14 March at 7.00pm | |