

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedpc.org.uk
Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 15 January 2024 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Due to Government Covid-19 restrictions, if any members of the public wish to attend, it is advisable to contact the Parish Clerk (clerk@brastedpc.org.uk or 01732 455374) in advance to register an intention to attend, particularly if there is a wish to speak during the public session. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. **To receive and accept apologies for absence**
2. **Open session – public question time**
This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.
3. **Declarations of Interest relevant to items on this Agenda**
4. **Minutes of meeting on Monday 11 December 2023**
5. **Matters arising not covered below**
6. **Recreation Ground & Open Spaces**
 - 6.1. Updates not covered below
 - 6.2. Pavilion
 - 6.2.1. Nursery update AH
 - 6.2.2. Backdated water bill update AH
 - 6.2.3. Door replacement quote – agreement re deposit payment & contract AH
 - 6.2.4. Legionella Risk Assessment AH
 - 6.2.5. Lagging of pipes in loft DE
 - 6.2.6. Defibrillator checks & legionella flushing JH
 - 6.3. Net Carbon Neutral
 - 6.3.1. Solar Panel Survey AH
 - 6.3.2. Geospatial Survey LOH
 - 6.3.3. Carbon Literacy Action Day Training 4 December 2023 - update LOH
 - 6.4. Possible Pitch Funding from Kent FA - update AH
 - 6.5. Hags Playground & Green Gym - Quarterly Operational Report AH
 - 6.6. Tree Survey AH
 - 6.7. Chart Lane Defibrillator – update NM
 - 6.8. Proposed Coronation gate - update JH
 - 6.9. Policy on Dog Fouling at Brasted Recreation Ground JH
 - 6.10. Research re alternatives to hanging baskets JH
 - 6.11. Tennis courts – moss removal AH
 - 6.12. Ace Fitness request for sign on tennis courts AH
 - 6.13. Parking query updates:
 - 6.13.1. Durtnalls car park JH
 - 6.13.2. White Hart car park CW
 - 6.13.3. Pym Orchard AH
 - 6.13.4. Removal of chicane by Chart Lane AH

7. Planning

Planning applications awaiting comments to SDC:

7.1 Erection of two 4-bed houses. Land North West Of Orchard Farm High Street Brasted Kent
Ref. No: 23/03656/FUL

7.2 Demolition of existing conservatory, side extension, boiler shed and the addition of a new single storey rear and side extension, external boiler plus detached garage. Pilgroves Farmhouse South Brook Lane Toys Hill Kent TN8 6PA Ref. No: 23/03575/HOUSE

7.2 Covers Farm

8. Finance

- 8.1.** Management Accounts & Bank reconciliation at 31/12/23
 - 8.2.** Payments for Approval
 - 8.3.** December 2023 Interim Audit Report
 - 8.4.** Ideas for Reserves expenditure & Cricket nets costings (SH)
 - 8.5.** Agreement re Precept & 2024/25 Budget
- 9.** District & County Councillors' Reports
 - 10.** Councillor's e mail issues (SH)
 - 11.** GoBus meeting (JH & CR)
 - 12.** Sundridge & Brasted Social Club Lease – update
 - 13.** Updates needed to Councillors' Declaration of Pecuniary Interests forms (CR)
 - 14.** Highways
 - 14.1.** Updates from reported faults
 - 14.2.** Pavement tarmac issues
 - 14.3.** Gates at entrance to village on A25
 - 14.4.** Rectory Lane Drain clearance schedule
 - 14.5.** Heights of fences over bridges
 - 15.** Correspondence
 - 15.1.** Potential padel courts at recreation ground
 - 15.2.** E mail re water level on unadopted land on Green
 - 16.** Information Exchange
 - 17. Date of Next Meeting: Monday 12 February 2024 at 7pm**