

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedpc.org.uk
Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 12 February 2024 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

The meeting will be recorded. Due to Government Covid-19 restrictions, if any members of the public wish to attend, it is advisable to contact the Parish Clerk (clerk@brastedpc.org.uk or 01732 455374) in advance to register an intention to attend, particularly if there is a wish to speak during the public session. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

- 1. To receive and accept apologies for absence**
- 2. Open session – public question time**
This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.
- 3. Declarations of Interest relevant to items on this Agenda**
- 4. Minutes of meeting on Monday 15 January 2024**
- 5. Matters arising not covered below**
- 6. Recreation Ground & Open Spaces**
 - 6.1.** Updates not covered below
 - 6.2.** Pavilion
 - 6.2.1.** Nursery update AH
 - 6.2.2.** Backdated water bill update AH
 - 6.2.3.** Door replacement update DE
 - 6.2.4.** Updated Legionella Risk Assessment AH
 - 6.2.5.** Legionella Training Certificate JH
 - 6.2.6.** Legionella Training Dates AH
 - 6.2.7.** Lagging of pipes in loft DE
 - 6.2.8.** Legionella weekly flushing & electronic log book JH
 - 6.2.9.** Gas & Electricity Contract AH
 - 6.2.10.** Burglar Alarm DE,AH
 - 6.3.** Net Carbon Neutral
 - 6.3.1.** Solar Panel Survey AH
 - 6.3.2.** Geospatial Survey LOH
 - 6.3.3.** Carbon Literacy Action Day Training 4 December 2023 - update LOH
 - 6.4.** Possible Pitch Funding from Kent FA - update AH
 - 6.5.** Tree Survey - update AH
 - 6.6.** Chart Lane Defibrillator – update & possible donation to be discussed NM
 - 6.7.** Proposed Coronation gate - update JH
 - 6.8.** Policy on Dog Fouling at Brasted Recreation Ground JH
 - 6.9.** Research re alternatives to hanging baskets JH
 - 6.10.** Tennis courts – moss removal AH
 - 6.11.** Freestanding noticeboard quote AH
 - 6.12.** Parking query updates:
 - 6.12.1.** Durtnalls car park JH

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| 6.12.2. | White House | JH |
| 6.12.3. | Kent Highways – parking ideas | JH |
| 6.12.4. | Parking survey | JH |
| 6.12.5. | White Hart car park | CW |
| 6.12.6. | Review of parking in Brasted | SR,DE,JH |
- 7. Planning**
- Planning applications awaiting comments to SDC:**
- 7.1 **Repairs and works to roof and drainage of the Piggery.** Outridge Farm Pipers Green Road Brasted Chart Kent TN16 1ND Ref. No: 24/00148/LBCALT
- 7.2 **Replacement of 3 windows north elevation.** Red Cottage High Street Brasted Kent TN16 1JB Ref. No: 24/00099/LBCALT
- 7.3 **Covers Farm – general update**
- 7.3.1 Count of HGV's through Brasted w/c 22/1/24 - update JH
- 7.3.2 Covers Farm leaflet distribution - update JH
- 8. Finance**
- 8.1. Payments for Approval
- 8.2. Ideas for Reserves expenditure & Cricket nets costings SH
- 8.3. Agreement re 2024/25 Budget AH
- 8.4. New accounting system AH
- 9. District & County Councillors' Reports**
- 10. Proposed Meeting Alterations:**
- 10.1. Proposal for written reports from all councillors JH
- 10.2. Proposal to alternate monthly meetings between Brasted pavilion and Toys Hill Village Hall JH
- 10.3. Proposal to reinstate Recreation Ground & open spaces committee JH
- 11. Councillor's e mail issues** AH
- 12. Sundridge & Brasted Social Club Lease – update** AH
- 13. Clerk's new salary contract** AH
- 14. Clerk's holiday** AH
- 15. Highways**
- 15.1. Updates from reported faults
- 15.2. Pavement tarmac issues DE
- 15.3. Update on gates at Oxted JH
- 15.4. Gates at entrance to village on A25 JH
- 15.5. Rectory Lane Drain clearance schedule
- 15.6. Heights of fences over bridges DE
- 15.7. Vandalised streetlight AH
- 15.8. Sweeping of pavements in High Street JH
- 15.9. Incorrect marking of double yellow lines in Rectory Lane AH
- 16. Correspondence**
- 16.1. Environment Agency re flooding AH
- 17. Information Exchange**
- 18. Date of Next Meeting: Monday 12 March 2024 at 7pm**