

# Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT  
Tel: 01732 455374 e mail: clerk@brastedpc.org.uk

*Annette Hanson*, Parish Clerk

**Members of the Council are summoned and members of the public are invited** to attend an Ordinary meeting of the Parish Council on **Monday 13 October 2025 at 7.00pm** at Brasted Pavilion, Brasted Recreation Ground for the purpose of transacting the following business:

*The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.*

## AGENDA

### 1. To receive and accept apologies for absence

### 2. Open session – public question time

*This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.*

### 3. Declarations of Interest relevant to items on this Agenda

### 4. Minutes of meetings on Monday 7 July 2025 & Monday 15 September 2025

### 5. Matters arising not covered below

### 6. Recreation Ground & Open Spaces

- 6.1. Any general updates not covered below
- 6.2. Quotes for removal of equipment & resurfacing quotes
- 6.3. Tree survey
- 6.4. Allotment update
- 6.5. Pavilion Operational Risk Assessment
- 6.6. Surveyor's quote for Pavilion insurance rebuild valuation
- 6.7. Chipstead FC – request for weekly mowing and pitch marking
- 6.8. Grounds Maintenance – request for quotes
- 6.9. Credit requested from Tennis Club re unavailability of 1 x tennis court

### 7. Planning

#### Updates:

7.1 Covers Farm

7.2 Old Coal Yard – appeal venue notification: SDC offices, 13 January 2026

#### Comments requested:

7.3 Courtside Lodge Station Road Brasted Kent TN16 1NT Ref. No: 25/02489/HOUSE

Demolition of existing garage with erection of a replacement garage.

7.4 Removal of existing signage, new extended signage to the front elevation with internal LED illumination - The Old Forge High Street Brasted Kent TN16 1JN Ref. No: 25/01018/ADV

### 8. Finance

- 8.1. Bank reconciliation & Management Accounts at 30/9/25
- 8.2. Payments & Invoices for Approval
- 8.3. Credit Card statement for approval
- 8.4. Y/e 31/3/25 accounts update
- 8.5. Receipt of Precept
- 8.6. Funding request - Baby Umbrella

- 8.7. Clerk's payrise & amendment to monthly Standing Order payment
- 8.8. Replacement of Clerk's laptop
- 9. District & County Councillors' Reports
- 10. Parish councillor vacancy
- 11. Crime: Proposal for ANPR Cameras for Brasted side roads
- 12. Brasted Chart Update
- 13. Toys Hill Update
- 14. .gov e mails & website
- 15. Christmas Tree Light Up – further planning
- 16. Remembrance Sunday
- 17. Highways
  - 17.1. Updates from reported faults
  - 17.2. Rectory Lane blocked drains
- 18. Correspondence
  - 18.1. CPRE Sevenoaks Local Plan & Grey Belt
  - 18.2. Kent & Medway Local Government Reorganisation
  - 18.3. Thank you from We Are Beams
  - 18.4. KCC: Kent's Draft Strategic Statement 'Reforming Kent 2025-2028' (<https://letstalk.kent.gov.uk/kent-strategic-statement>)
- 19. Information Exchange
- 20. **Date of Next Meeting: Monday 10 November 2025 at 7pm**