

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT

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Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 13 January 2025 at 7.00pm at the Pavilion, Brasted Recreation Ground TN16 1FH for the purpose of transacting the following business:**

The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 9 December 2024

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

- | | | |
|-------|---|-----|
| 6.1. | Any general updates not covered below | |
| 6.2. | Archived PC documents held at village hall transferred to Pavilion - update | HF |
| 6.3. | Legionella logbook | AH |
| 6.4. | Darent River signage | AH |
| 6.5. | Net carbon neutral - update | LOH |
| 6.6. | Bench x 2 on Green – update | AH |
| 6.7. | Quarterly playground inspection | AH |
| 6.8. | Hags Quarterly inspection quote for 2025 | AH |
| 6.9. | Update on quote for wetpour around play equipment | AH |
| 6.10. | Recreation ground gate access | AH |
| 6.11. | Extra bollard on recreation ground driveway – update | DE |
| 6.12. | Thermal Imaging Camera - update | AH |
| 6.13. | Trees by White Hart - update | AH |

7. Planning

Planning applications awaiting comments to SDC:

7.1 Heverswood Lodge High Street Brasted Kent TN16 1HL Ref. No: 24/03146/HOUSE

Single storey side/rear extension. Alterations to fenestration. Internal alterations

7.2 Former Brasted Station Coal Yard, Station Road, Brasted

7.3 Forest School, Chapmans Wood, Emmetts Lane

8. Finance

- 8.1. Bank reconciliation & Management accounts at 31/12/24
- 8.2. Payments & Invoices for Approval
- 8.3. Credit Card Statement for Approval
- 8.4. Bank Payments 1/12/24 – 31/12/24
- 8.5. 25/26 Budget – review and agreement

8.6. VAT refunds 1/1/24 – 31/3/24 & 1/4/24 – 31/12/24

8.7. Bank mandate

9. District & County Councillors' Reports

10. Brasted Chart update

11. Toys Hill update

12. Sundridge & Brasted Social Club - update on lease

13. KCC Community Transport Grant

14. Emergency Plan - update

15. Highways

15.1. Updates from reported faults

16. Correspondence

17. Information Exchange

18. Date of Next Meeting: Monday 10 February 2025 at 7pm at the Pavilion, Brasted Recreation Ground