

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT

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Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an Ordinary meeting of the Parish Council on **Monday 10 March 2025 at 7.00pm at the Pavilion, Brasted Recreation Ground TN16 1FH for the purpose of transacting the following business:**

The meeting will be recorded. Regrettably, it will not be possible to participate in this meeting remotely.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 10 February 2025

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

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| 6.1. | Any general updates not covered below | |
| 6.2. | Archived PC documents held at village hall transferred to Pavilion - update | HF |
| 6.3. | Net carbon neutral - update | LOH |
| 6.4. | Bench x 2 on Green – update | DE |
| 6.5. | Tennis Coaching Hire – update | AH |
| 6.6. | Boiler maintenance renewal | AH |
| 6.7. | Damage to court netting | AH |

7. Planning

Planning applications awaiting comments to SDC:

7.1 Forest School, Chapmans Wood, Emmetts Lane – update

7.2 Covers Farm Planning Application Appeal [APP/W2275/W/25/3358947](#) Deadline for comments 10/3/25

7.3 Horizon Close Brasted Kent TN16 1DH Ref. No: 25/00417/HOUSE

Erection of single-storey rear extension and outdoor pergola, with internal layout adjustments and associated landscaping.

8. Finance

- 8.1. Payments & Invoices for Approval
- 8.2. Credit Card Statement for Approval
- 8.3. Bank Payments 1/2/25 – 28/2/25
- 8.4. Bank mandate amendment
- 8.5. Cllr Wentzell Chromebook
- 8.6. Clerk's March pay adjustment
- 8.7. Opus Energy refund
- 8.8. Planning surveyor - advice quote re Old Coal Yard planning application (closed session)

9. District & County Councillors' Reports
10. Brasted Chart update
11. Toys Hill update
12. Sundridge & Brasted Social Club – lease signing
13. Update from Chairmans' Conference & mileage request
14. Local Government Boundary Review
15. Planning for Annual Parish Meeting Monday 14 April 2025 (including minutes of last meeting)
16. Clerk's holiday arrangements
17. Highways
 - 17.1. Updates from reported faults
 - 17.2. Meeting with KCC Highways 2/4/25
18. Correspondence
19. Information Exchange
20. **Date of Next Meeting:**
 - Annual Parish Meeting: Monday 14 April 2025**
 - Council meeting: Monday 12 May 2025**
 - Both at 7pm, the Pavilion, Brasted Recreation Ground**