

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedpc.kentparishes.gov.uk
Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an online meeting of the Parish Council on **Monday 8 March 2021 at 7.30pm** for the purpose of transacting the following business:

Members of the public wishing to “attend” this meeting should e mail the Clerk giving details in advance of the issue they wish to raise. The Clerk will then send them a copy of the meeting login details. The meeting will be recorded.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 8 February 2021

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

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| 6.1. | Update re recreation ground, tennis courts, playground, green gym, car park & pavilion | CW |
| 6.2. | Car park tarmac quotes – consideration & approval | CW |
| 6.3. | Pavilion bookings – discussion re booking policy | AH |
| 6.4. | Potential rugby club recreation ground booking | AH |
| 6.5. | Nursery Hire Agreement | AH |
| 6.6. | Piper’s Green car park – proposed signage & maintenance programme | JHar |
| 6.7. | Piper’s Green land transfer issues | AH/JR |
| 6.8. | Potential Orchard - update | JR |
| 6.9. | Flood Plan – Review & agreement | AH/CR |
| 6.10. | Flower Towers | AH |
| 6.11. | Tree on Green – Survey results | AH |
| 6.12. | CS Landscapes contract - price increase | AH |
| 6.13. | A25 Thames Water drain cover issues | AH |

7. Planning

Planning applications awaiting comments to SDC:

7.1 Demolition of existing conservatory with erection of rear extensions with rooflights, erection of porch, erection of summer house, along with internal and external alterations.

Saltwood Chart Lane Brasted KENT TN16 1LX Ref. No: 21/00537/HOUSE *Deadline: 22nd March*

7.2 Replace all external windows and doors.

Brasted Village Stores The Green High Street Brasted KENT TN16 1JL Ref. No: 21/00488/FUL *Deadline: 22nd March*

7.3 Demolition of existing conservatory and utility and construction of new single storey extension with roof glazing and external stepped access. Alteration to existing window/door to north elevation.

Quakers Chart Lane Brasted KENT TN16 1LY *Deadline: 18th March*

7.4 Proposed new outbuildings, demolition of existing outbuildings and alterations to retained stable barns for ancillary residential uses Bardogs Farmhouse Puddledock Lane Westerham KENT TN16 1PX Ref. No: 21/00415/HOUSE *Deadline: 17th March*

7.5 Change of use of vacant shop unit (A1 use) to provide a one bedroom apartment, amendment to internal layout. New railings, hedging, parking and alterations to fenestration.
Chartside House High Street Brasted KENT TN16 1HU Ref. No: 21/00631/FUL *Deadline: 26th March*

7.6 Planning applications with comments already sent to SDC:

None

8. Finance

- | | |
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| 8.1. Payments for Approval, finance update | AH |
| 8.2. VAT receipt confirmation | AH |
| 8.3. Updates to bank mandate | AH |
| 8.4. Appointment of auditor & notification of audit timetable | AH |
| 8.5. Annual Risk Assessment | AH |

9. District & County Councillors' Reports

10. Annual Parish Meeting (Monday 12 April 2021) & requirements for remote meetings AH

11. TN16 Magazine update AH

12. Sundridge & Brasted Social Club Lease – update AH

13. Councillor Vacancy Update AH

14. Highways

14.1. Updates from reported faults

14.2. White Hart zebra crossing repair AH

14.3. Parking issues (Catch 22 Car park update) JHar

14.4. Railing by the allotments update JHar

14.5. Vehicle Speeding JHar

14.6. Police Monitoring of A25 speeding

15. Correspondence AH

16. Clerk's Holiday (1 week, March) AH

17. Information Exchange

18. Date of Next Meeting: Monday 10 May 2021