

Brasted Parish Council

Brasted Parish Council, PO Box 576, Sevenoaks TN13 9RT
Tel: 01732 455374 e mail: clerk@brastedpc.kentparishes.gov.uk
Annette Hanson, Parish Clerk

Members of the Council are summoned and members of the public are invited to attend an online meeting of the Parish Council on **Monday 12 April 2021 at 7.30pm** for the purpose of transacting the following business:

Members of the public wishing to “attend” this meeting should e mail the Clerk giving details in advance of the issue they wish to raise. The Clerk will then send them a copy of the meeting login details. The meeting will be recorded.

AGENDA

1. To receive and accept apologies for absence

2. Open session – public question time

This part of the meeting is set aside so that members of the public present may draw the attention of the Parish Council to any matter on the Agenda. Speakers are politely requested to talk for no more than 3 minutes. The total time allowed for the public session is 15 minutes.

3. Declarations of Interest relevant to items on this Agenda

4. Minutes of meeting on Monday 8 March 2021

5. Matters arising not covered below

6. Recreation Ground & Open Spaces

- | | | |
|-------|--|------|
| 6.1. | Update re recreation ground, tennis courts, playground, green gym, car park & pavilion | CW |
| 6.2. | Nursery Hire Agreement - update | AH |
| 6.3. | Piper’s Green car park & woodland – signage & maintenance programme - update | JHar |
| 6.4. | Draft Terms of Reference for The Green & Orchard working party to be agreed | AH |
| 6.5. | The Green & Orchard working party - update | JR |
| 6.6. | Unadopted path on Green – update | JR |
| 6.7. | Fly Tipping Group – update | DE |
| 6.8. | Park Farm flood plan – update | DE |
| 6.9. | Request to hire recreation ground for concert in October 2022 | AH |
| 6.10. | Distribution of online access to ‘The Allotment’ magazine | AH |

7. Planning

Planning applications awaiting comments to SDC:

7.1 Proposed alterations to the existing Annexe: single storey rear extensions, alterations to windows and dormers and a proposed new first floor rear balcony to match the main house.

Annexe At Meadow House Scords Lane Brasted KENT TN16 1QERef. No: 21/00908/HOUSE *Deadline for comments: 24 April 2021*

7.2 Altering the position of the proposed conservatory

Stanhope Arms Church Road Brasted KENT TN16 1HZ Ref. No: 21/00897/FUL *Deadline for comments: 22 April 2021*

7.3 Proposed first floor side extension and removal of existing conservatory.

Rothbury Canons Walk Brasted Chart Westerham KENT TN16 1NA Ref. No: 21/00802/HOUSE *Deadline for comments: 14 April 2021*

7.4 Change of use of ground floor shop to residential.

Shorey House High Street Brasted KENT TN16 1JA Ref. No: 21/00669/FUL *Deadline for comments: 15 April 2021*

7.5 Planning applications with comments already sent to SDC:

None

8. Finance

- | | |
|--|----|
| 8.1. Payments for Approval, management accounts & bank reconciliation | AH |
| 8.2. Annual Risk Assessment | AH |
| 8.3. Insurance renewal | AH |
| 8.4. Air Ambulance request for Community Grant | AH |

9. District & County Councillors' Reports

10. Preparations for cessation of remote meetings from 6 May 2021 AH

11. Sundridge & Brasted Social Club Lease – update AH

12. Highways

- | | |
|--|------|
| 12.1. Updates from reported faults | |
| 12.2. Railing by the allotments update | JHar |
| 12.3. Speedwatch update | AH |
| 12.4. Correspondence received re width of yellow lines on A25 | AH |

13. Correspondence

13.1 KALC letter to members

14. Information Exchange

15. Date of Next Meeting: Monday 10 May 2021